

# New Attendance System - FetchKids™

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Here at SELA, we know safety and efficiency are critical to a smooth child pickup and drop-off. This year we are excited to announce a new program that we will be using for student pick up and drop off called: Fetch-Kids.

All SELA families will be required to use the FetchKids APP for pick up and drop off. Additionally, anyone that you authorize to pick up or drop off your child must also use this app.

FetchKids automatically informs school staff when parents/guardians are on their way for pick up and sends their estimated arrival time. Once you arrive at SELA, you will sign your child out and they will be ready to go and will be escorted into the building once your daily screening has been completed and confirmed. (Please note that SELA will not know your original location, as the app only sends arrival time information to the school.)

FetchKids also allows parents and guardians to designate authorized adults to pick up your child without numerous phone calls and verification steps. This allows for 100% security of who is picking up your child from school, as you send the designated individual a setup code to add your child to their approved pick up/drop off “team” for your child(ren).

How to set up your FetchKids account!

1. Receive FetchKids Invitation via Email:

- On Monday 8/30, the Primary Parent listed at enrollment will receive an invitation to download and install FetchKids.
- The invitation includes your registration information:
  - i. Email address
  - ii. Cell number
  - iii. PIN
- If you are not able to complete registration, it means that the information on file at the school is different from the information you are entering. Please contact FetchKids or Admissions if you cannot complete registration.
- If you cannot find the invitation email from FetchKids please check your spam folder before contacting the school.

2. Account Set-Up

- After you successfully complete registration take these steps:
- Sign into FetchKids
- Tap on Profiles
- Add your photo to My Profile
- Add your children’s photos to Child Profiles
- Add your vehicle info to Vehicle Profiles
- Invite any other Authorized Adults to join your pickup team in Adult Profiles
  - i. \*\*if someone arrives to pick up your child who does not have the app, they will need to park, call you, and you will need to send them the setup code to download the app.



3. Start Using FetchKids!
  - i. Start a pickup from the Dashboard.
  - ii. Select one child or more
  - iii. Tap Start Pickup

SELA is excited to start using FetchKids to ensure the safety and accuracy during all pick up and drop off time-frames for all of our SELA students. Please do not hesitate to reach out to our FetchKids representative if you have any questions regarding set up and or any other questions reagrding this new pick up and drop off app. Their direct contact information is: Skye Van Raalte-Herzog: support@fetchkids.com

Please let us know if you have any additional questions or concerns.

### FetchKids Additional Info:

1) FetchKids Security and Privacy Protocols - [Click Here](#)

2) Parent Video: How to Use FetchKids - for Parents - [Click Here](#)

3) FetchKids Help Screens

You'll see these screens the first time you log into FetchKids. They are also always available in the app under Settings/Help - [Click Here](#)

4) FetchKids - How to Set Your Phone to Auto Update

(Always run the latest version of FetchKids to assure best performance) - [Click Here](#)

5) FetchKids Location Permissions

Choose "Allow while using app" permission to turn on location services during pickups only. This permission turns on GPS (location services) to send your accurate arrival time to the school and also to show your vehicle on the map in your app - so you can see your route. The school does not see your vehicle on the map in the school app until you are within a mile of the school. Once the pickup is completed, location services are turned off and no location information is stored or saved. Sample screen: [Click Here](#)

6) FetchKids Notifications

Go to Settings to choose how you want to receive notifications from FetchKids (email or push notifications - sample screen): [Click Here](#)

