



Health Policy Highlights & COVID-19 Quick Reference Guide for SELA Summer Families

Summer 2022

Dear SELA Families,

Our “Health Policy Highlights for SELA Early Global Families” has been created to help our families become acquainted with what we believe to be our topmost common and important health related policies for our families to understand and follow. In this handbook we have included our “SELA COVID-19 Quick Reference Guide” which details all our COVID-19 policies. We hope that this handbook will give our families a better understanding of what we are doing to maintain a healthy and safe learning environment for your children.

Please know that all SELA’ Health Policies and Procedures, strictly and consistently adhere to laws, mandates, regulations, standards, resolutions, and guideline set forth by the Massachusetts Department of Public Health (MDPH) and our governing body the Massachusetts Department of Early Education and Care (EEC). These departments serve as the foundation for all our school’s policies, practices, and procedures. **Due to the ever-evolving guidance’s given by the health and educational organizations as they relate to COVID-19, SELA reserves the right to revise these policies as needed for the overall health and safety of our SELA community.**

Please feel free to contact us with any questions or concerns that you may have. We look forward to getting to know you and your child this summer.

Sincerely,

Heather Lynch and Johana Hurst
Su Escuela’s School Nurse’s

Table of Contents

1. Student Health Records.....4

2. Student Additional Permissions.....4

3. Sunscreen Policy.....5

4. Communal (Over the Counter) Medication Policy.....6

5. Prescription and Non-Prescription Medication Policy.....7

6. Allergy and Asthma Action Plans.....8

7. Peanut and Tree Nut Free School Policy.....9

8. Injuries while at School.....9

9. Communicable Disease Policy (exclusion from school)10

10. Choking Hazard Foods.....13

11. COVID-19 Mitigation Plan.....13

12. COVID-19 Testing Options.....14

13. COVID-19 Quick Reference Guide.....16

1. Student Health Records

Mandatory student health records must be submitted prior to a student's first day of school or camp and are required to be updated annually.

- **Student Physical Exam:** Dated within a year's time of the present date.
- **Student Immunization Records:** Current and up to date immunizations, including a lead screening, must be listed.
- **Student Asthma/Allergy Action Plan** (if needed): Any student who is identified as having a life-threatening medical condition that requires them to have emergency medications at the school are required to have an action plan and medication consent form to be on file. **See action plans for more details.*

2. Student Additional Permissions

Parents and Guardians are asked to complete our "additional permissions" form prior to their child's first day of school. This document informs us of your wishes for mask use for your child and hand sanitizer use for your child. Additional points to note:

Mask Use

- Cloth masks are readily available for all students aged 2 and up and are provided by SELA.
- Student mask use is optional, and parents or guardians are welcome to send in their own disposable masks for their child to use instead of the SELA provided cloth mask.
- Teachers are not permitted to force any child to wear a face mask and must remove the mask if it poses a safety risk.
- SELA is not permitted to allow any students under the age of 2 to wear a mask under any circumstances regardless of parental consent.

Hand Sanitizer Use

- Hand Sanitizer with at least 60% alcohol will be provided by SELA when hand washing is not feasible. **Sanitizers from home are not permitted.*
- Teachers may offer hand sanitizer to students aged 2 and up with parental consent only.

- Teachers will assist students with hand sanitizer and will keep out of the reach of children.

3. Sunscreen Policy

Parents and Guardians are asked to send in to school on their child's first day a bottle of sunscreen, labeled with your child's name, in a Ziploc bag. This will be kept in your child's classroom and used only for your child.

All students aged 6 months and older:

- Classroom teacher will apply sunscreen prior to going outside.
- Classroom teacher will wear gloves while applying sunscreen to a child.
- Child must have a sunscreen consent form on file for SELA to apply sunscreen to your child. **Completed during enrollment*
- Parents and Guardians are asked to send in a hat for their child for additional sun protection.
- Parents and Guardians who do not want sunscreen applied to their child must send in a hat and long sleeve shirt to aid in sun protection. The student will be kept out of the direct sunlight as much as possible.

Infants under 6 months:

- SELA is not permitted to apply sunscreen to any infant under 6 months old, regardless of parental consent.
- Infants under 6 months will be kept in shaded areas at all times when outside. Parents and Guardians are asked to send in a hat for their child for additional sun protection.

Student does not have sunscreen at school:

In the event a child arrives at school and does not have sunscreen, SELA will employ the following protocol:

- Confirm that the child has sunscreen consent on file.

- Check the child’s allergy list to be sure the child does not have an allergy to any sunscreen(s).
- If the child has sunscreen consent on file AND consent for communal sunscreen on file and there are no contraindications (i.e., allergies), SELA will apply communal sunblock (Babyganics SPF 50 spray) to the child.
- An email will be sent to the parent or guardian to inform of the use of the communal sunblock and a request to send in sunscreen labeled with the child’s name on their next day of school.
- In the event a child does not have sunscreen and SELA provides the child with the communal sunscreen 3 or more times, the child will be provided with his or her own bottle and a charge for sunscreen will be applied to the family’s account.

4. Communal (Over the Counter) Medication Policy

SELA keeps on hand, several communal (over the counter) medications available for students as needed. This includes:

- Children’s Acetaminophen
- Children’s Ibuprofen
- Children’s Benadryl
- Sterile Isotonic Eye Wash Solution
- Sterile Lubricating Eye Drops
- Caladryl Anti-Itch Lotion
- Hibiclens (used for cleaning wounds)
- Antibiotic ointment (wounds and abrasions)
- Petroleum Jelly/Vaseline (dry lips and skin)
- Aquaphor
- Diaper cream of parent’s choice *to be sent in *by parents*.

For a child to receive **any** communal (over the counter) medication while at school the child **must have on file a signed communal medication consent form**. This form must be signed by both the parent/guardian and the child’s private physician. **Note physician signature is not required for items **not containing** any medication such as Aquaphor, Vaseline, Petroleum Jelly and Diaper Cream without medication added.*

SELA will be unable to administer **any** over-the-counter communal medication to your child without this form on file.

Only the school nurse and/or designated staff members who have completed the 5 rights of medication administration course and who currently possess a current Basic Life Support certificate may administer medications to a student. Universal precautions will be always upheld. Whenever possible, only the school nurse will administer medications. Only the school nurse can administer a first dose of any medication to a child, and only under extenuating circumstances.

5. Prescription and Non-Prescription Medication Policy

For SELA to administer any prescription or non-prescription medication to a child SELA must have a signed medication consent form on file. This form must be signed by the child's parent/guardian and private physician and must include the following information:

- Child's full name
- Name of Medication
- Dose of Medication
- Directions for Administration of Medication
- Any Side Effects
- Reason for Medication
- Duration of Medication

For short-term medication use (10 days or less) the prescription label can be used in lieu of the physician's signature on the medication consent form provided it is legible and includes the above information. Parental signature on the medication consent form is still required.

Delivering Medication to SELA

Never place medication in your child's backpack and/or lunch box. Medication should be placed in a clear Ziploc bag, labeled with the child's name, and handed directly to a member of administration when dropping off your child.

Disposing of Medication

SELA will notify the child's parent/guardian of left-over medication and asked to retrieve the medication within 7 days from the school. Unused medication not retrieved within 7 days will be discarded.

Please note: non-prescription medication includes hand lotions and/or diaper creams/ointments that contain any medication as an active ingredient.

6. Allergy and Asthma Action Plans

An Allergy and/or Asthma action plan packet will be provided during the enrollment process if you note that your child has a life-threatening allergy, asthma or other medical condition that requires medication to be kept at the school for the child. This packet provides detailed information on the required forms as well as information on how to deliver your child's medication to the school.

- Allergy/Asthma action plans dictate what medications a student will need in the event of a medical emergency. The indications for, signs and symptoms for along with physician and parental consent are obtained through this form.
- Physician may use their own allergy/asthma action plan.
- Each medication prescribed must have an individual signed medication consent form (signed by both the physician and the child's parent/guardian).
- All required documentation must be received prior to the child's first day of school.
- Any discrepancies and/or missing documentation must be corrected and/or received prior to the students first day of school.
- Emergency medication must be hand-delivered to the school and must be in the original prescription box with the prescription label clear.
- Epi-Pens and similar epinephrine auto injectors must be kept and received in the two pack they came in.
- Over the counter medications, such as Benadryl, must be labeled with the child's name.
- Medication must not be expired.
- Any student arriving to school without the proper documentation on file, with expired medication, with medication that is not in the original prescription box

or with an Epi-Pen box that only contains one auto-injector will not be allowed to attend school until the above issues are corrected.

7. Peanut and Tree Nut Free School Policy

Due to severe allergies within the school, SELA maintains a strict NO peanut and tree nut school policy. Items containing peanuts and/or tree nuts are not permitted inside the building for any reason. This includes food/drink labels that read:

- Contains peanuts and/or tree nuts
- Made or manufactured in a facility that processes peanuts and/or tree nuts
- May contain traces of peanuts and/or tree nuts

If a student is found or suspected to have a food item that contains peanuts and/or tree nuts or made in a facility that processes peanut and tree nut products it will be immediately removed from the classroom. Parent or guardian will be notified via email and if needed, an alternative age-appropriate snack will be offered such as applesauce, goldfish crackers or pretzels.

8. Injuries While at School

SELA staff is all trained and certified in CPR and First-Aid. Only those staff members certified in First Aid will administer first-aid to a child. Each classroom teacher keeps a first aid kit with her at all times.

Minor Injuries

Parent and/or Guardian will be notified of the injury by the end of the day via telephone, in-person, email and/or other electronic means depending on the time and nature of the injury.

For injuries occurring to the head or face, parent or guardian will be notified within one hour by phone or email/electronic means.

An injury report will be completed by the classroom teacher and will be sent home either the day of the injury or the next day the child is in care depending upon the time of the injury. Parents/Guardians should review the injury report, sign, and date the injury report and return the injury report to the school.

9. Communicable Disease Policy (exclusion from school)

Listed below are some common childhood illnesses and SELA policy for exclusion and return to school. For questions regarding an illness that is not listed below, please contact the school nurse for further guidance. **Refer to COVID-19 policy for details on when a COVID test is required due to illness.*

Upper Respiratory Illness (cold, croup, RSV, Flu)

Student must remain at home until symptoms have improved, the child has been fever-free for 24-hours without the use of fever reducing medication, the child is eating, drinking, sleeping and able to participate in the school day activities. *Refer to COVID-19 policy for details on when a COVID test is required due to illness.*

Any student presenting with upper respiratory symptoms while at school along with other signs of illness while at the program will have parent/guardian contacted and the child will be sent home.

Fever (100.4 degrees F and above)

Student must remain at home until they have been 24-hours fever free without the use of fever reducing medication. *Refer to COVID-19 policy for details on when a COVID test is required due to illness.*

Any student presenting with a fever of 100.4 degrees or higher while at the program will have parent/guardian contacted and the child will be sent home.

Vomiting

Student must remain at home until 24-hours have passed since the last vomiting episode. Student should be able to hold down food and liquids.

Any student who vomits 1 time while at the program will have parent/guardian contacted and the child will be sent home. **Please note this does not include vomiting from a known cause, such as acid reflux. Documentation must be on file with SELA to inform of underlying conditions which may predispose a child to vomiting.*

Diarrhea

Student must remain at home until 24-hours have passed since the last episode of diarrhea.

Any student who has 3 or more loose, watery stools while at the program will have parent/guardian contacted and the child will be sent home. **Does not include diarrhea caused by laxative use, antibiotic use, and dietary changes.*

Any student who has 1 or more episodes of loose, watery stool that contains blood or mucous, is accompanied by abdominal pain, fever, nausea and/or vomiting, or cannot be contained in a diaper and/or causes the child to be incontinent will have parent/guardian contacted and the child will be sent home.

Conjunctivitis (Pinkeye)

Student must remain at home until they have been on antibiotics for 24-hours.

If the child's pediatrician determines that the child does not have bacterial conjunctivitis and antibiotics are not prescribed, a doctor's note stating as such will be required for a child to return to school.

Any student who presents during the school day with symptoms of conjunctivitis such as yellow or green drainage from the eye, crusting of the eyelids, redness to the sclera (whites) of the eyes, swelling and/or pain to the eye will have parent or guardian contacted and the child will be sent home. The child will need to be seen by his or her doctor and if the doctor

determines the child does not have bacterial conjunctivitis, the child may return with a physician's note. If the physician prescribes antibiotics, the child must stay home until 24-hours have passed while on the antibiotics.

Skin Infection, Staph Infection, Impetigo

Student must remain home until they have been on antibiotics for 24-hours.

Any open areas and or lesions must be dried or scabbed over. Band aids may not be used to cover weeping and/or open lesions.

Strep-Throat

Student must remain at home until they have been on antibiotics for 24-hours.

Any student presenting at school with symptoms of strep throat will have parent/guardian contacted and the child will be sent home.

Coxsackievirus (Hand, Foot, and Mouth)

Student must remain at home until they have been fever free for 24-hours without the use of fever reducing medications. **In addition to being fever free, the child must not have any blisters or open areas on the face or hands. All areas on the face or hands must be dried up and scabbed over.** Band-aids may not be used to cover areas on the hands and face. If the child still has areas/blisters on the arms, torso, buttocks, legs, or feet the child may attend school **if** they are able to remain dressed in clothing covering the affected areas mentioned above. Please send in a change of clothes with your child to ensure we are able to keep the areas covered in the event the child needs to change his/her clothing. Infants and young toddlers experiencing excessive drooling that have lesions in the mouth or throat should remain at home until the areas are healed.

10. Choking Hazard Foods and Items

Parents and guardians are asked to not allow their child to come to school with items that pose a potential choking hazard. This includes but is not limited to, loose buttons, coins, marbles, small bounce balls, small hair clips and barrettes on infants and toddlers, rocks, small toys, pen, and marker caps, etc.

Parents and Guardians are asked to not send high-risk choking foods to school with children under age 4 that is not properly cut and prepared. High risk choking foods include:

- Whole, uncut round foods such as grapes and cherry tomatoes
- Large chunks of hard fruits and vegetables
- Large chunks of meat and/or meat on a bone
- Uncut Tubular shaped foods, such as cheese sticks, hot dogs, and baby carrots
- Popcorn

For the safety of your child while they are here at SELA, we will not be able to serve these high-risk choking hazard foods to your child if they are sent in their lunch and are not properly prepared and cut safely. You will be notified and given the option to bring in an alternate item, or you can choose for your child to receive an alternate snack option we provide. For infants and toddlers, food should be cut into ¼ inch sized cubed pieces and/or thin ½- 1-inch strips, for preschool aged children food should be cut in ½ inch size cubed pieces and/or thin 1-1 ½ inch strips. Tubular shaped foods (example cheese sticks) should **not** be cut into round pieces but instead into short thin strips.

11. COVID-19 Mitigation Plan

SELA has been working hard since our return to in-person learning in the summer of 2020 to limit the spread of COVID-19 within the school. Listed below are the ways SELA is working to maintain a healthy school environment and limit the spread of COVID-19 within the school.

- Mandatory vaccination for all SELA employees. Our staff here at SELA is 100% vaccinated.
- Increased cleaning practices using safe yet highly effective cleaning agents.
- Full time housekeeping staff who are constantly cleaning classrooms, playgrounds, indoor play spaces, toys, and bedding.

- Use of Eva-Clean sprayer for playground equipment, gym equipment and classroom surfaces. **Not in use in the presence of children*
- Classroom toys are rotated out several times per day and after each use by a child to be cleaned and disinfected.
- Private sleeping cot, crib or mat for each child which are thoroughly cleaned and disinfected prior to use by another child.
- Increased ventilation and use of an air purifier in each classroom.
- Whenever possible students will eat and spend time outside.
- On site rapid antigen testing options are available for staff and students who develop symptoms while at school. This allows us to be able to quickly identify and isolate any potential cases of COVID-19.
- Health Department committed to staying up to date on all the latest COVID-19 trends, updates to CDC guidance, MDPH guidance and EEC guidance.

12. COVID-19 Testing Options

SELA is happy to be able to offer our families an option for COVID-19 testing for symptomatic students while in school. Listed below are the current types of testing models provided at SELA.

1. Symptomatic Testing

- Students and staff presenting with COVID-19 symptoms during the school day will be tested via a rapid antigen nasal swab test. Child must have parental consent on file to be tested. Parents will always be contacted prior to a child being tested. **Currently available for students of all ages!*

2. In-School Exposure Testing **Limited*

- Students who have been exposed to COVID-19 while at school and identified as a close contact within the school while already at school will be tested via an antigen test by a trained SELA staff member that day, allowing them to remain in school. Student must have parental consent on file to participate.
- Parents will be asked to test their child before arriving to care for 5 days. SELA will provide each family with one test assist with this. Families will be

responsible for obtaining the remaining tests needed to test their child prior to arriving to care.

- Parents will be asked to submit a photo of their child's test to the school prior to the child attending care. *Detailed instructions will be provided at the time the tests are given to the parent/guardian on submission of test results.
- Child **must** have consent on file to participate.

PCR Testing Options

EEC Testing Sites: These sites are operated by visit healthcare and are open to childcare affiliated individuals only. These sites will provide no cost PCR testing via a shallow nasal swab. For more information, please go to <https://www.visit-healthcare.com/> and click on "COVID-19 testing" and then click on "MA Childcare". From there you will be able to access a list of testing locations along with hours of operation. You do not need to preregister or make an appointment; however, you will need SELA's provider number when you arrive for your COVID-19 test which is **P-183059**. All ages are accepted.

COVID-19 QUICK REFERENCE GUIDE FOR SELA EARLY GLOBAL STUDENTS
UPDATED 6/10/2022

1. STUDENT MASK POLICY

1. **Students ages 2 and under:** Are not permitted to wear facial coverings of any kind due to the potential safety risks.
2. **Early Global Students ages 2 and over:** Mask use is optional. Parents and Guardians who wish for their child to wear a mask while at school must complete the additional permissions form giving SELA consent for your child to wear a mask while at school and notify the school.

Important Details

Teachers are not permitted to force any child to wear a facial covering for any reason, regardless of parental consent.

SELA has cloth and disposable child masks on hand for your convenience.

**Home masks are allowed for EGE students. For safety reasons, please no strings used to attach masks around necks while in school.*

2. TRAVEL POLICY

1. **All Domestic Travel:** No action required.
2. **International Travel:** No action required.

3. STUDENT DISPLAYS EXCLUSIONARY SYMPTOMS

COVID-19 Symptoms List:

- **Fever (100.4 Fahrenheit or higher), chills, or shaking chills**
- **Difficulty breathing or shortness of breath**
- **New loss of taste or smell**
- **Muscle aches or body aches**
- Cough (not due to other known cause, such as chronic cough) *when in combination with other symptoms*
- Sore throat, *when in combination with other symptoms*
- Nausea, vomiting*, or diarrhea* *when in combination with other symptoms*
- Headache, *when in combination with other symptoms*
- Fatigue, *when in combination with other symptoms*
- Nasal congestion or runny nose (not due to other known causes, such as allergies) *when in combination with other symptoms*

1. Any student experiencing **any one** of the symptoms highlighted in bold should not attend school and follow the testing protocols listed in protocol D to return to school.
2. Any student experiencing a combination of the symptoms (2 or more) not bolded should not attend school and follow the testing protocols listed in protocol D to return to school.

**If your child experiences vomiting and/or diarrhea, they should remain out of school for 24-hours from their last episode regardless of the need to have a COVID test or not. This is a standard health policy.*

4. TESTING AND QUARANTINE RESPONSE PROTOCOLS A, B and C

Close contacts are defined as individuals who have been within 6 feet of a COVID-19 positive individual while indoors, for at least 15 minutes during a 24-hour period. Please note that the at-risk exposure time begins 48 hours prior to symptom onset (or time of positive test if asymptomatic) and continues until the time the COVID-19 positive individual is isolated.

In this section you will read the protocols for what to do if:

1. Your **student aged 4 and older tests positive for COVID-19** (Protocol A)
2. Your **INFANT, MIXED, PRESCHOOL or TODDLER** aged students under 4 test positive for COVID (Protocol B)
3. Your student is a close contact of an individual who tested positive of COVID-19 (Protocol C)
4. Your student is displaying symptoms of COVID-19 (Protocol D)

1. The following close contacts are exempt from testing and quarantine response protocols:
 - **Asymptomatic, fully vaccinated close contacts:** Individuals who are asymptomatic and fully vaccinated are exempt from testing and quarantine response protocols. **Please note the school must have documentation on file of your child's completed COVID-19 vaccine series*
 - **Close contacts who have had COVID-19 within the past 90 days:** An individual who has been previously diagnosed with COVID-19 and then becomes a close contact of someone with COVID-19 is exempt from testing and quarantine response protocols if:
 - The exposure occurred within 90 days of the onset of their own illness AND
 - The exposed individual is recovered and remains without COVID-19 symptoms.
2. Recommended testing and quarantine response protocols

Overview of Protocol Categories:

- Protocol A: For individuals who test positive for COVID-19 aged 4 and older.
- Protocol B: For individuals who test positive for COVID-19 in our Infant, Mixed, Toddler and Preschool Classrooms aged under 4.
- Protocol C: Your student is a close contact
- Protocol D: Symptomatic Individuals

Protocol A: For Individuals who test positive for COVID-19 (all students aged 4 and older)

- **Duration:** Self-isolation for COVID-19 positive cases is a minimum of 5 days after symptom onset or after positive PCR or antigen test, if asymptomatic. Please note the day of symptom onset or date of positive test is counted as day 0.
- **Return to school:** After 5 days (returning on day 6) and once they have:
 - Been without fever for 24 hours (and without taking fever-reducing medications); and,
 - Experienced improvement in other symptoms
 - Following the 5-day isolation period, individuals must mask for 5 additional days when around others. Individuals who are unable to mask should follow prior isolation response protocols and isolate for 10 days or until they receive a negative test.

Protocol B: For Individuals who test positive for COVID-19 (Infants, Mixed Age, Toddler, Preschool aged students all under 4 Follow This Protocol)

- **Duration:** Self-isolation for COVID-19 positive cases is a minimum of 5 days after symptom onset or after positive PCR or antigen test, if asymptomatic. Please note the day of symptom onset or date of positive test is counted as day 0.
- **Return to school:** After 5 days and once they have:
 - Been without fever for 24 hours (and without taking fever-reducing medications); and,
 - Experienced improvement in other symptoms
 - Following the 5-day isolation period, individual should take a **rapid** test **on day 6**.
 - **If test is negative on day 6, student may return to school on day 6.**
 - If test on day 6 remains positive, student should continue to isolate and test each day and **may return to school once they receive a negative test OR after completing 10 days of isolation**, whichever comes first.

Protocol C: For Asymptomatic close contacts who **are not exempt** from testing and quarantine response protocols.

Protocol C-1 (Recommended) Testing Before School (available only for close contacts identified within the school setting).

- **Duration of Testing:** 5 consecutive days from the date of exposure
- **Return to School:** Close contacts can remain in school and do not have to quarantine so long as they:
 - Are asymptomatic
 - Take a rapid antigen test on each school day **before attending school** and receive a negative result. SELA will provide (1) test to families, families must supply the remainder of the tests.
 - When the 5 days from date of exposure includes weekends, holidays, or days the student does not routinely attend school, students should test on the first day they return to school. Students are not required to test on days they are not attending school.
 - Conduct active monitoring through day 10, and self-isolate at home if symptoms develop.
 - **In the event the exposure occurs during the school day and/or SELA is notified of a positive COVID-19 individual during the school day while the child is in school, SELA will perform an antigen test on the child allowing him or her to remain in school that day. The remainder of the testing will need to be done at home each morning before school/care. This option is available only for students that have parental consent on file.**
- **Note:** If an individual has symptoms at the time they are designated as a close contact or develops symptoms during the SELA childcare testing period or the 10 days following the initial exposure, they should follow the protocol for symptomatic individuals (Protocol D) below. If an individual tests positive at any time, they should follow the protocol for individuals who test positive for COVID-19 (Protocol A or B) above.

Protocol C-2: Traditional Protocol (exposure occurs outside of school, or parent is choosing not to test their child daily before school):

- **Duration:** Quarantine is at least 5 days from the last date of exposure
- **Return to School:** After 5 days, returning on day 6, if they:
 - Remain asymptomatic, and
 - Conduct active monitoring for symptoms through day 10, self-isolate if symptoms develop, and adhere to strict mask use for an additional 5 days.

- Test on day 5 and receive a negative test result *Test may be an Antigen or PCR. An antigen test may be self-administered and does not need to be proctored or performed by a healthcare professional. See how to submit a home antigen test.*
- *Please note: if an individual in the child's home (such as a parent or sibling) tests positive for COVID and is not able to completely isolate from the child, then the 5-day quarantine is extended to 10 days, and the child must test on day 10, returning on day 11.*

5. PROTOCOL D FOR SYMPTOMATIC INDIVIDUALS

Protocol D applies to vaccinated and non-vaccinated individuals who experience the COVID-19 symptoms listed in Section 3 and who have not tested positive for COVID-19.

Protocol D for Symptomatic Individuals

Protocol D-1 (Recommended): Return to school post-symptoms with test

- Duration: Dependent on symptom resolution
- Return to school: Individual may return to school after they:
 - Have received a negative PCR or antigen test result for COVID-19. An antigen test may be self-administered and does not need to be proctored or performed by a healthcare professional. Note: So long as the individual is not a close contact, if a medical professional makes an alternative diagnosis for the COVID-19-like symptoms, the individual may use this recommendation (e.g., influenza or strep) in lieu of a PCR or antigen test.
 - Have improvement in symptoms
 - Have been without fever for at least 24 hours without the use of fever reducing medication
 - Note: if symptoms develop during the school day and the individual is enrolled in our symptomatic testing program, they can receive an antigen test at school. Depending on the results and the symptoms the student may be able to remain in school.

Note: If the symptomatic individual was a close contact (regardless of vaccination status) they can return to school with:

- Proof of a negative covid test
- Have improvement in symptoms
- Have been without fever for at least 24 hours without the use of fever reducing medication

Protocol D-2: Alternative protocol for symptomatic individuals who are not close contacts and choose not to receive a COVID test to return to school

- Duration: Isolation is at least 5 days from symptom onset
- Return to school: After 5 days, returning on day 6, assuming they:
 - Have improvement in symptoms
 - Have been without fever for at least 24-hours without the use of fever-reducing medication

6 . HOW TO SUBMIT SELF-ADMINISTERED ANTIGEN TEST

Please read below how to submit a photo of a self-administered antigen test.

- Make sure that there is adequate lighting, and the test is clearly visible in your photo
- Whenever possible, write your child's name, date and time test was administered directly on the test itself. OR
- Include in your photo a piece of paper clearly written with your student's
 - Name
 - Date and Time test was administered
- Submit photo via email to covidtestresults@suescuela.com
- Must be submitted before the student attends school:
 - By 6:30 am for students attending AM extended
 - By 8:00 am for students attending normal school hours

