



**SELA**

The International Private School

# School & Parent Communication

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At SELA we believe home to school communication is key, and we have several ways to keep open communication with families!

## SELA Newsletter

This all-school newsletter is distributed via email, monthly and gives updates such as upcoming events, staff birthdays, monthly curriculum and vocabulary, and health and safety information. This also includes an overview of our monthly value with ways we are incorporating into our day and ways you can incorporate it into your home!

## Brightwheel

Brightwheel is an app that gives the teachers the ability to take classroom attendance, send notes directly to parents, as well as share real time photos and videos with parents. For the Infant and Toddler classrooms the teachers are able to send a Daily Report home at the end of the day with information about a child's meals, naps, and diaper changes. Preschool students will receive updates about potty training and naps if applicable. Parents will also need to download the free Brightwheel app in order to sign their student(s) in and out of school each day. For any questions about Brightwheel, please reach out to the Director.

Returning families please note that SELA will no longer be using the Tadpoles or Fetchkids programs as of August 26, 2022.

## Teacher Communication

SELA does not provide direct teacher email addresses to families, as the best way to contact your child's teacher is through a message in Brightwheel, or by contacting the Director.

## Monthly Student Updates and Progress Reports

This year, SELA teachers will be sending home Student Updates at the end of each month. These updates will give a general overview of each child's areas of strength, challenges they may be experiencing inside the classroom, and opportunities for growth, touching on both academic and social/emotional areas. The goal is to give parents more frequent reports of how their child is doing inside of the classroom. Progress Reports are formal assessments that are sent home in December, March, and June. The purpose of these reports is to help us assess and communicate your child's growth and developmental milestones within our program. We assess Language Development, Intellectual Development (Language Arts, Science, Social/World Studies), Math, Socio/Emotional and Physical Development. These assessments are based on skills the students have achieved in Spanish.

## Parent Teacher Conferences

Parent-Teacher Conferences are available upon request. If you have any concerns about your child's progress in school after receiving either the monthly student update or the Progress Report please reach out directly to the Director to schedule a Conference with your child's teacher(s) to discuss your concerns.

## Coffee With the Director

Each month, our Directors are hosting a time for parents to come into the school and discuss any questions they may have over coffee. Dates are listed on the calendar, but there will also be reminders in the Monthly Newsletters.

## External SELA Staff Communications

For the safety and privacy of staff and families, SELA staff are not permitted to accept friend requests via Facebook, Twitter, Pinterest, Instagram, Snapchat or other social media outlets from parents. In the same regard, SELA staff are not permitted to socialize outside of school and school activities with parents and caregivers, or authorized to babysit, tutor or otherwise monitor students outside of SELA programs. We thank you in advance for respecting these school policies.