

# 2024 SUMMER PROGRAM GUIDE



# A Summer Adventure for ages 3 months – 10 years!

SELA's Summer Program is a full Spanish immersion program, designed to engage children with or without prior Spanish exposure! SELA offers our summer program focused on ecology and environmental care and based on the STEAM approach to learning, grounded in Science, Technology, Engineering, Art, and Mathematics. Each week children will learn and play, guided by a weekly theme. Themes are the same for all ages, but the depth of the projects varies greatly by age group. Our award-winning Summer Program offers full and part time schedules, with flexible day options!



Foreign Language & Cultural Immersion Summer Camp Academic Summer Camp Preschool Age Summer Camp





# WEEKLY THEMES & DATES

# 'An exploration of the world around us'

This year, SELA will focus on the theme "Introducing Ecology" to provide new and intriguing ecological topics to our students. We will delve into subjects over the summer that give students a fresh means of investigation, experimentation, and understanding of the ecosystem and their place within it. While fully immersed in Spanish, children are continually engaged through SELA's stimulating curriculum. In small classes assembled by age, teachers inspire the joy of learning each day!

Children are provided with the opportunity to explore and learn about the world around them. Students in the summer program will be exposed to engineering, math, science, and technology concepts through experiments and creative activities. Additionally, students in the Adventures program are given access to age-appropriate digital materials.

#### THE PLANT KINGDOM

Week 1: June 10 – June 14 & Week 2: June 17 – June 21

-Making New Friends: Plants & Flowers!

THE HARVEST

Week 3: June 24 – June 28 & Week 4: July 1 – July 5

-Earth, sand, water, leaves, planting a garden, and exploring the harvest!

**INSECT CLUB** 

Week 5: July 8 - July 12 & Week 6: July 15 - July 19

-The wonderful world of ants, bees, crickets, and more!

**DINOSAURS: REPTILES & BIRDS** 

Week 7: July 22 – July 26 & Week 8: July 29 – Aug 2

 $\hbox{-Meet the dinosaurs and explore reptiles and birds!} \\$ 

FOOTPRINTS & FOSSILS

Week 9: Aug 5 – Aug 9

-Becoming paleontologists: exploring ancient bones and footprints!

REDUCE, REUSE, RECYCLE

Week 10: Aug 12 - Aug 16 & Week 11: Aug 19 - Aug 23

-Explore new uses for ordinary things by turning them into art, instruments, and more!



# HOURS OF OPERATION & CLASSES

# **SUMMER PROGRAM HOURS**

#### SELA opens at 7:00 am and closes at 6:00 pm from Monday - Friday

Summer Schedule options are:

5-day option: Monday through Friday 4-day option: Monday through Thursday 3-day option Monday, Wednesday, Friday

2-day option: Tuesday & Thursday

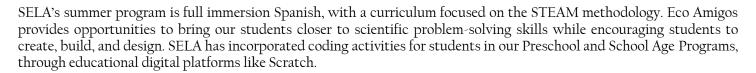
Half Day: 8:30am-1:00pm Full Day: 8:30am-3:00pm AM Extended: 7:00am-8:30am PM Extended: 3:00pm-6:00pm

# Days SELA is Closed:

Juneteenth: June 19<sup>th</sup> 4<sup>th</sup> of July: July 4<sup>th</sup>

Staff Inservice Week: August 26<sup>th</sup> – August 30<sup>th</sup>

# SUMMER PROGRAM CLASSES



This year, students at all levels will discover and explore a curriculum ranging from ecological activities caring for plants and vegetables to learning about the life of microcellular organisms, insects, and reptiles. We are excited to continue the STEAM methodology while adding ecological content and caring for the environment with the children.

When registering, make sure to select the age that your child will be as of the first day they will attend. We cannot have students switch between age group programs mid-summer.

# **JUNIOR EXPLORERS**

Infant Classroom Ages 3 months – 11 months (Teacher: Student Ratio - 2:7)

Toddler Program Ages 12 months – 2 years 8 months (Teacher: Student Ratio - 2:9)

"Mixed Age" Toddler classes are available as part of the Toddler Program for students as young as 12 mos.

#### **EXPLORERS & ADVENTURERS**

Ages 2 years 9 months – 4 years (Teacher: Student Ratio-1:10)

Students entering Kindergarten (Teacher: Student Ratio- 1:10)

Students entering 1st - 4th Grades (Teacher: Student Ratio-1:13)





# GENERAL INFO & DAILY SUPPLY LIST

#### Learning Environment

Our summer program takes place in both indoor and outdoor environments. Please remember to send students dressed appropriately for the weather. Short sleeved t-shirts and shorts with socks and sneakers, or close-toed shoes are appropriate - please NO flip-flops or slide sandals as they do not offer adequate protection for outside play.

Our daily curriculum will include various water-based activities in the park. Please <u>do not</u> send bathing suits or towels, as they will not be needed. However, we ask that every student has a full change of clothes on site in the event of excessively wet clothing. Teachers will apply sunscreen before outdoor activities, so please be sure to fill out and sign the sunscreen consent form.

## First Day Supply List — All Students

Please send the following items in with your child on their first day of the program. Your child's supplies will remain in their classroom until their last day. We ask that you please bring these items in a paper or plastic disposable/recyclable bag – please do not send them in a reusable bag. <u>Parents must label all personal belongings for their children</u>, including all clothing, hats, lunch boxes, drink containers, etc.

- Sunscreen (if only opting out of communal sunscreen) and hat for outdoor play which will remain at SELA, teachers will keep these in their cubby to be used during their time in the Summer Program.
- Please provide <u>3 complete changes of clothing</u> including shorts, shirt, shoes, socks, and underwear labeled in a Ziplock bag. Please replenish as needed if wet/soiled clothing gets sent home.
- If your child wears diapers or pull-ups, please send a full sleeve of diapers, along with 2 packs of wipes, for changing. Staff will inform you through the Brightwheel App when supply runs low.

# Daily Supply List — All Students

Please send the following items in with your child each day. Parents <u>must label all personal belongings for their children</u>, including all clothing, hats, lunch boxes, drink containers, etc.

- Lunchbox containing morning snack and lunch, with utensils and a napkin
- A full water bottle
- Sneakers, please NO flip-flops or slide sandals
- \*\* Please note for students who nap, SELA provides a cot sheet and blanket, and a crib sheet and sleep sack for infants please do not send these items in from home.

# Supply List — Students Attending Extended Day (7:00-8:30 am or 3:00-6:00 pm)

• Breakfast for AM Extended (between 7:00-8:00 am) and/or Afternoon snack for PM Extended (between 3:30-4:00 pm)

\*Nap materials are provided by SELA for the Infant, Toddler, & Preschool Programs



# STUDENT ARRIVAL & DISMISSAL OVERVIEW

SELA has developed procedures to ensure the utmost safety for our students and families during Arrival and Dismissal times and requests your patience, consideration, and cooperation. In May, enrolled families will receive additional information about the summer program including detailed student arrival & dismissal procedures, Parent Info Night date/time, etc.

#### Standard Half Day Pick Up: 1:00-1:15 PM

Standard Morning Drop Off: 8:30-8:45 AM Standard Afternoon Pick Up: 2:55-3:15 PM

AM Extended Drop Off: 7:00-8:30 AM PM Extended Pick Up: 3:16-6:00 PM

#### Authorization for student dismissal & the Brightwheel App

- 1. Here at SELA, we know safety and efficiency are critical to a smooth child arrival and dismissal.
- 2. Brightwheel is an app which provides a secure way to check your child in and out of SELA each day.
- 3. Anyone helping with pick up and drop off for your child(ren) must have this app shared with them and be added by the parent to each individual child's profile as an Authorized Pickup.
- 4. It is the parent's responsibility to add approved people to their child's authorized list through the app. If someone arrives to pick up your child who does not have authorization through "Brightwheel", they will be asked to park off to the side, contact you the parent, and have you send them the invite through the app, prior to the child leaving the building.
- 5. New students will be added to Brightwheel in May and a detailed guide will be provided for parent reference.

This system has improved the efficiency, safety, and security within our SELA community. We thank you in advance for your support and cooperation in this effort.



# **HOW TO REGISTER**

January 2, 2024, at 9 am registration opens for current families

January 8<sup>th</sup> at 9 am registration opens for all new families

May 1<sup>st</sup>, 2024 is the last day to register for summer

# How to Register

- 1. Log into the reg website: HERE, or use the QR code
- 2. Create your account, or access your existing account.
  - a. Select between the Hingham or Norwell locations
  - b. Select your child's appropriate age group <u>during the timeframe that they will be attending</u> based on the options provided. Note that they are not able to switch between age group programs mid-summer.
  - c. If you are registering more than 1 child, you have the option to register all at once or to do them separately. SELA offers a 3<sup>rd</sup> child discount of 10%. In order to receive this discount, all 3 registrations must be completed at the same time.
- 3. Select your schedule.
  - a. Week by week, indicate the schedule you would like your child to attend by selecting the appropriate day/time combination.
  - b. If you also need AM/PM extended times, select the individual days first, and also the total number of days.
    - i. If you are waitlisted, please only select the number of days NOT waitlisted for.
  - c. As you build your schedule, you will see your total cost add up in your cart this is a great way to double check you've selected the correct schedule and is also where you are able to remove anything added by mistake.
- 4. Complete Required Forms.
  - a. There are 4 forms that are required to be filled out at the time of registration. These may take you a few minutes to complete, so ensure you have that time set aside.
- 5. Select a method of payment.
  - a. Payment in full is required at the time of registration for the summer program. Payments may be made via check, credit card, or ACH.
  - b. The 15% early reg discount will automatically be applied at checkout if you complete registration by 11:59pm March 1, 2024. If you are registering 3 children, be sure to select the 3<sup>rd</sup> child discount. If you have any questions about discounts, contact accounting@suescuela.com.
- 6. Receive confirmation
  - a. Once your payment is submitted, you will receive a confirmation email verifying that your registration is complete. Your child(ren)'s spot is now secured. Admissions and Accounting will review your registration and reach out if there are any schedule discrepancies.

\*Note: you can refer back to your schedule selection at any time by logging into your account.



# ADDITIONAL INFORMATION & POLICIES

#### ALLERGEN STATEMENT

SELA is a peanut and tree nut free facility. Please check all labels carefully. If you need suggestions on tree nutfree snacks, just ask! We're glad to help!

Suggestions can also be found on our Parent Resource page HERE →



# Registration and Cancellation Policy

Please note that your child will not be able to begin the Summer Program until all of the required documents and your full payment is received. No payments are refunded upon voluntary termination of enrollment. If a child is removed from the Summer Program for any reason, any tuition that has been paid up to that point is non-refundable. SELA reserves the right to terminate this agreement if we determine that SELA is not the right program for the student. If this is the case, written notice will be given to the Parent/Guardian and a portion of the tuition may be refunded as decided by SELA.

# Brightwheel

Brightwheel is a free app that SELA uses for parent–teacher communication, student authorization for dismissal, and student attendance. Through Brightwheel, teachers provide parents daily with photos, videos, and updates regarding their child and classroom. Also, through Brightwheel, parents can send notes to the teacher, mark that their child will be absent, etc. Parents of infants and toddlers receive additional daily updates such as mealtimes, naps, and diaper changes. If you would like to receive photos/videos of your child's day at SELA through Brightwheel, please make sure you have provided the appropriate Photo Authorization on the Summer Registration Form.

# Health Policy

Please see our full Health Policy updated regularly on the website, <u>HERE</u>, which outlines procedures for any student who becomes ill while at SELA. If your child will be absent, please send a note through Brightwheel or email the director. Contact <u>selanurse@suescuela.com</u> with any specific health policy questions.

# **Sunscreen Policy**

SELA will only apply sunscreen to a child when we have received sunscreen, along with the signed consent form. SELA also has a communal sunscreen available with parental consent.

# Required Documents

Up to date (within 1 year) Physical Exam with lead test and immunizations Completed Registration <u>HERE</u>

Allergy/Asthma Action Plans with epi pen/inhaler from doctor if applicable

# Contact Us with any Initial Questions!

Admissions@suescuela.com ------781-741-5454 ext. 603 Admissionsassistant@suescuela.com -----781-741-5454 ext. 708





# PRICING AND SCHEDULE OPTIONS

## SAVE 15% on your total if you register by end of day March 1st!

\*This discount will be automatically applied upon checkout\*
If you add days to your schedule after March 1st, the 15% discount will NOT be included on those days.

SELA's award winning Summer Program is based on the STEAM approach to learning, grounded in Science, Technology, Engineering, Art, and Mathematics. While fully immersed in Spanish, children are continually engaged through SELA's stimulating, hands-on curriculum.

#### SELA's 2024 Summer Program runs from June 10, 2024 - August 23, 2024

#### Days SELA is Closed:

Juneteenth: June 19<sup>th</sup> 4<sup>th</sup> of July: July 4<sup>th</sup> Staff Inservice Week: August 26<sup>th</sup> – August 30<sup>th</sup>

#### Infants & Toddlers Weekly Pricing (Ages 3 months – 2.8 years)

\*if your child is not 2 years 9 months by the time the summer program begins, they will be placed within this price range.

Junior Explorers Summer Program Weekly Price			Junior Explorers Extended Day Options		
	Half Day	Full Day		Morning	Afternoon
	8:30a-1:00p	8:30a-3:00p		7:00-8:30a	3:00-6:00p
2 days (Tu & Th)	\$225	\$328	2 days (Tu & Th)	\$64	\$167
3 days (M, W, F)	\$271	\$409	3 days (M, W, F)	\$92	\$184
4 days (M-Th)	\$357	\$512	4 days (M-Th)	\$127	\$230
5 days (M-F)	\$426	\$604	5 days (M-F)	\$156	\$288

# Preschool & School Age Weekly Pricing (Ages 2.9 – 10 years)

\*if your child is at least 2 years 9 months by the time the summer program begins, they will be placed within this price range.

Explorers & Adventurers Summer Program Weekly Price					
	Half Day	Full Day			
	8:30a-1:00p	8:30a-3:00p			
2 days (Tu & Th)	\$190	\$253			
3 days (M, W, F)	\$242	\$363			
4 days (M-Th)	\$ 299	\$403			
5 days (M-F)	\$351	\$483			

Explorers & Adventurers Extended Day Options						
	Morning	Afternoon				
	7:00-8:30a	3:00-6:00p				
2 days (Tu & Th)	\$58	\$133				
3 days (M, W, F)	\$87	\$161				
4 days (M-Th)	\$115	\$213				
5 days (M-F)	\$144	\$265				